

## MINUTES

### TRANSPORTATION ADVISORY COMMITTEE

Wednesday, January 23, 2019

North Carolina Research Campus  
Kannapolis City Hall  
401 Laureate Way  
Kannapolis, North Carolina 28081

#### Members

Mike Tallent	Town of Midland
Ron Smith	Town of Harrisburg
Brian King	City of Concord
Tommy Garver	Town of Landis
Greg Edds	Rowan County
Deloris High	Town of East Spencer
Bill Feather	Town of Granite Quarry
Elizabeth Poole	Cabarrus County
Del Eudy	Town of Mt Pleasant
Tamara Sheffield	City of Salisbury

#### Others

Phil Conrad	CRMPO Director
Elaine Spaulding	Rowan Chamber
Donald Griffith	NCDOT Div 10
Reuben Crummy	NCDOT - TPD
Pat Ivey	NCDOT Div 9
Connie Cunningham	CRMPO Staff
Alex Rankin	Cabarrus Chamber
Brett Canipe	NCDOT Div 10
Rich Wise	Town of Midland
Bobby Brown	Town of Landis
Stuart Basham	NCDOT Div 10
Phillip Craver	NCDOT Div 9
JC McKenzie	City of Concord
Sen. Carl Ford	NC Senate

### Call to Order

The January 23, 2019 meeting of the Cabarrus Rowan MPO was called to order by TAC Elizabeth Poole. Chairman Poole proceeded by welcoming the TAC members and guests and asked all present to please stand and recite the Pledge of Allegiance. After the pledge, Chairman Poole called the roll of eligible voting TAC members and determined that a quorum had been met. She then asked the group to go around the room and introduce themselves.

Chairman Poole then read the NC State Ethics Commission Ethics Awareness and Conflict of Interest requirement and asked that should a conflict arise during any part of the meeting, TAC members should recuse themselves from that portion of the meeting.

Chairman Poole continued by asking for any Chamber of Commerce updates or reports. Rowan County Chamber representative Mrs. Elaine Spaulding addressed the members and reported that the Rowan Chamber would be holding their quarterly Mayor's Round Table on January 25, 2019 beginning at 8:00 am. She also invited TAC members to Rowan County Chamber Power in

Partnership meeting being held on February 21, 2019. Mr. Alex Rankin with the Cabarrus Chamber reported to the members that the Chamber would be holding their 2019 Annual Meeting on February 8, 2019 and that the Chamber's Advocacy Committee will be working on the Legislative Agenda which includes transportation priorities at their February 7, 2019 meeting. Chairman Poole thanked both Chamber representatives for their updates.

Chairman Poole continued by asking Senator Carl Ford if he would like to share any comments or information with the group. Senator Ford thanked the Chairman and told the group how grateful and excited he is to see all the good progress on the I-85 projects! He reviewed some background information on all the hard work that went in to getting these projects completed with the CRMPO's consistent participation. Senator Ford also said he is working to learn the areas in Stanly County since they are now in his district as well.

Chairman Poole thanked Senator Ford and went on to ask if there were any speakers from the floor. With none being heard, Chairman Poole moved on to the next item of business.

## **CONSENT AGENDA**

All items on the consent agenda are considered to be routine and may be enacted by one motion. If a TAC member requests discussion on an item, the item will be removed from the consent agenda and considered separately. The following items were presented for TAC consideration on the Consent Agenda:

### **RIDER Transit Program of Projects**

CRMPO Director Phil Conrad explained to the TAC members that RIDER Transit System Program of Projects is a list of proposed FTA grant requests to support the operations of RIDER Transit System in FY 2019. Executive Director Conrad went on to say that RIDER has decided to use the Cabarrus-Rowan MPO's Public Involvement procedures to process this annual requirement and called members' attention to Attachment 2 which was the Program of Projects background information, list of projects proposed to be funded in 2019 along with Section 5307 Urbanized Area Formula of Grants. Executive Director Conrad closed by stating that a public comment period will be held on the Program of Projects from February 4 to March 4, 2019 and serves as a tool for RIDER Transit to relay information out to the public.

With little discussion, Mr. Bill Feather made a motion to release the RIDER Transit Systems Program of Projects for public comment. Mr. Del Eudy seconded the motion and the TAC members voted unanimously to approve.

## **THIS CONCLUDES THE CONSENT AGENDA**

### **Approval of October 24, 2018 Minutes**

Director Conrad reported to the TAC members that staff is still working to prepare those minutes due to missing notes from the meeting.

## **Nomination and Election of TAC Vice Chairman**

CRMPO Executive Director Phil Conrad reported to the TAC members that TAC by-laws state that a new TAC Vice Chairman must be elected every year. Phil reminded members that the Chairman and Vice Chairman positions are rotated between jurisdictions in Cabarrus and Rowan Counties therefore the Vice Chairman should be from a jurisdiction in Rowan County. He closed in saying the TAC Vice Chairman automatically rotates to the Chairman next calendar year.

With that being said and with little discussion, Ms. Tamara Sheffield made a motion to nominate and elect Mr. Greg Edds from Rowan County as the CRMPO TAC Vice Chairman. Mr. Bill Feather seconded the motion and TAC members voted unanimously to approve Mr. Edds as the 2019 TAC Vice Chairman.

## **DRAFT 2020-2029 TIP**

CRMPO Executive Director Phil Conrad informed TAC members that NCDOT has applied their methodology to rank transportation projects across the State and have added the quantitative scores with the local MPO points as well as the Division Engineer's point rankings. Phil went on to state that the DRAFT 2020-2029 TIP was released to the public at the January 2019 Board of Transportation meeting. At that time Phil called members' attention to Attachment 5A in their packets which was a copy of the TIP projects included in the TIP. Phil reviewed all the Cabarrus and Rowan County projects in detail with the members.

Phil continued by calling members' attention to Attachment 5B which included the changes between the DRAFT STIP 2020-2029 and the current STIP. Some of the changes were for schedule changes, acquiring right-of-way and construction modifications and/or changes. After a detailed review of the projects included on these spreadsheets, Phil asked Division 9 and 10 representatives if they would like to add any additional information or comments.

Mr. Stuart Basham from Division 10 addressed the TAC members and reported that the N.C. Department of Transportation is accepting public input until April 15, 2019, on projects that have been funded in the draft 2020-2029 State Transportation Improvement Program. Stuart went on to say that Division 10 will hold a weeklong public comment drop in session beginning February 25 to March 1, 2019 at the Division 10 office in Albemarle.

Mr. Pat Ivey, NCDOT Division 9 Engineer then informed the members that Division 9 will also conduct the same weeklong drop in comment period beginning March 4, 2019 and running through that entire week. Pat also reported to members that each NCDOT Division office will hold individual meetings with MPO's for final comments.

## **Performance Based Planning: Safety Targets**

CRMPO Executive Director Conrad reported to the TAC members that under new federal transportation legislation, FAST Act, all State DOT's and MPO's are required to adopt performance-

based planning as a component of the metropolitan transportation planning process. Director Conrad called members' attention to the fact that the Plan was posted on the CRMPO website in the fall of 2018 during the public comment period. No comments were received. He then called their attention to two emails from Mr. Daryl Vreeland, NCDOT TPD regarding the needs and goals of the safety targets. After review of the emails and the goals, Phil directed members to Attachment 6, a Draft Resolution endorsing the Targets for Safety Performance Measures Established by NCDOT. Phil closed by saying that State DOT's are now required by the Federal Highway Administration (FHWA) to submit Safety Target Performance Plans with their biennial reports. In closing, Phil informed TAC members that NCDOT is requesting a signed adoption resolution by no later than February 27, 2019.

With no discussion, Mr. Bill Feather made a motion to adopt the Targets for Safety Performance Measures established by NCDOT. Mr. Greg Edds seconded the motion and all TAC members voted unanimously to approve.

### **City of Salisbury Traffic Signal Network Update**

Executive Director Conrad informed TAC members that NCDOT Division 9 has been working with the City of Salisbury on funding options for the City's need for a traffic signal network update. Phil pointed out that CMAQ funds could be an available option for funding, but the Cabarrus-Rowan MPO has allocated all its available CMAQ funds to other projects. Phil reported that there may be the possibility of funding becoming available later in 2019 for projects that are shovel ready. These projects would have to be delivered and funding be federally authorized prior to the upcoming rescission deadline in the fall of 2019. Director Conrad called TAC members' attention to Attachment 7 in their packets which was the City of Salisbury Traffic Signal Network application for CMAQ funds for their review. Phil closed by saying the City of Salisbury is asking the CRMPO for a resolution of support for their project application. Mr. Bill Feather asked some questions about the timing of the application and the shelf life of the equipment that was proposed for the signal update. Phil indicated that NCDOT has typically funded these type of projects through other means and was suggesting that CMAQ was an appropriate source and the need was mutually determined by city staff and NCDOT Division 9.

With no further discussions, Mr. Brian King made a motion to endorse the City of Salisbury Traffic Signal Network CMAQ funding application. Mr. Tommy Garver seconded the motion and the TAC members voted unanimously to approve

### **Reports/CRMPO Business**

Local Reports - MPO/TPB/NCDOT Division 9 & 10 – Mr. Stuart Basham, NCDOT Division 10 reviewed for the members, updates on the Division 10 projects. The updated spreadsheet of projects was also included in the members packets. He provided updates on the I-85 project on the portion included in Cabarrus County as well as calling attention to projects U-3440, U-4910, U-5806 and B-5123.

Mr. Pat Ivey, NCDOT Division 9 Engineer called the TAC members' attention to the Division 9 Updates included in their packet. Pat reviewed the progress of the I-85 projects in southern Rowan County which included projects I-3802B, I-3804 and I-3610.

Pat and Stuart both offered to speak about individual projects with members after the meeting.

- 2022-2031 TIP Call for New Projects – Executive Director Conrad reported that the call for new projects has gone out and the deadline for receiving those submittals is January 31, 2019.
- FY2019-2020 UPWP/Budget - Executive Director Conrad called TAC members' attention to the Unified Planning Work Program (UPWP) or Budget for the operation of the Cabarrus Rowan MPO during fiscal year 2019-2020. Phil reviewed the budget in detail for the members and closed by reviewing the local match table also included in their packet.
- TAC Member Info: Metropolitan Transportation Planning – Executive Director Phil Conrad provided information regarding the rolls and responsibilities of being a TAC member.

### **Informational Items**

Salisbury Transit, Rowan Express, and RIDER Transit Ridership Information - Phil called the TAC members' attention to the ridership information included in their packets.

Executive Director Conrad reminded members that a meeting on the Draft CTP is scheduled for January 29, 2019 at the Connect Christian Church in Concord beginning at 5:00 pm.

Next Meeting is February 27, 2019.

### **Adjournment**

With no other business to bring before the TAC, Chairman Elizabeth Poole adjourned the meeting.